

**MINUTES
OF
THE TOWN OF RENSSELAERVILLE TOWN BOARD
REGULAR MEETING
MARCH 13, 2014**

The Regular Meeting of the Town Board of the Town of Rensselaerville was held on the 13th day of March, 2014 at 7 o'clock in the evening at the Rensselaerville Town Hall, 87 Barger Road, Medusa, NY. The meeting was convened by Deputy Supervisor Marion Cooke and the roll was called with the following results:

PRESENT WERE: Town Attorney Tom Fallati
Deputy Supervisor Marion Cooke
Councilman Robert Bolte
Councilwoman Margaret Sedlmeir
Councilman Gerald Wood
Town Clerk Victoria H. Kraker

ABSENT WAS: Supervisor Valerie Lounsbury

Also present were Highway Superintendent Randy Bates, Building/Code Inspector Mark Overbaugh, Assessor Richard Tollner, Water/Sewer Treatment Officer Doug Story, and six interested citizens.

AUDIENCE COMMENTS

Marie Dermody expressed her displeasure regarding the timeliness of the Town Board Minutes; and also pointed out that there was no appointment made for neither the Highway Clerk nor the Water/Sewer Rent Collector at the Organizational Meeting.

Jost Nickelsberg has noticed that the lights in the Town Hall have been on into the evening: why are we working so hard?

MINUTES

A motion was made by Councilwoman Sedlmeir to accept the minutes of the Final Meeting on December 30; 2nd by Councilwoman Cooke.

Motion carried: Ayes (1) Sedlmeir; Nays (0); Councilman Wood abstains

A motion was made by Councilman Bolte to accept the minutes of the Organizational Meeting on January 2, 2014; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (3) Bolte, Sedlmeir and Wood; Nays (0); Deputy Supervisor Cooke abstains.

A motion was made by Councilman Bolte to accept the minutes of the Work Meeting January 7, 2014, the Regular Meeting January 9, 2014, the Work Meeting February 11, 2014 and the Regular Meeting February 14, 2014; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

REBECCA PLATEL

Rebecca Platel came to the Board Meeting to give an update on the progress of the Carey Center Grant.

TRANSFERS

A motion was made by Councilman Bolte to approve the following transfers:
From ‘General Medical’ A 89060 to ‘CDPHP’ A4179 in the amount of \$5,000.00 to cover deductibles;
From ‘Highway Medical’ DA 89060 to ‘CDPHP’ A4179 in the amount of \$5,000.00 to cover deductibles;
From ‘Assessors Certified’ A1355E 12256 to ‘Assessor’s Chair’ A1355E 12230 in the amount of \$3,600.00 to cover Assessor’s Chair Payroll; and
From ‘Assessors Uncertified’ A1355E 12255 to ‘Assessor’s Chair’ A1355E 12230 in the amount of \$2,235.00 to cover Assessor’s Chair Payroll; 2nd by Councilman Wood.
Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

ABSTRACTS / VOUCHERS

General Fund	\$19,912.45
Highway	33,711.73
Lighting District	835.03 (Preston Hollow \$390.93; Rensselaerville \$444.10)
Sewer District	91.22
Water District	241.54
Trust Fund	<u>4,112.39</u>
Total Abstracts	\$58,904.36

A motion was made by Councilman Wood to pay all signed vouchers, 2nd by Councilwoman Sedlmeir.
Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

CORRESPONDENCE

None

REPORTS

SUPERVISOR LOUNSBURY

Deputy Supervisor Cooke has covered the Supervisor’s Report as much as possible at this time.

TOWN ATTORNEY

Attorney Fallati explained that he has contacted the Greenville Central School District. They have accepted the terms of the conveyance of the parcel of land in Potter Hollow and are prepared to go forward. Attorney Fallati also explained the provision that if Greenville Central School would ever be interested in selling the parcel, ownership would revert back to the Town unless it is approved by the Board at that time.

The resolution reads as follows:

RESOLUTION OF THE

**TOWN OF RENSSELAERVILLE
TOWN BOARD**

WHEREAS, by resolution dated August 9, 2007, the Town Board of the Town of Rensselaerville, Albany County, New York, approved the purchase of a parcel of land in Potter Hollow (“Parcel”), more specifically described in the attached proposed deed; and

WHEREAS, the Town subsequently acquired the Parcel; and

WHEREAS, the Town Board has determined that it is in the public interest to convey the Parcel to the Greenville Central School District without consideration, pursuant to Section 72(h) of the General Municipal Law, under the terms set out in the attached deed;

NOW THEREFORE, BE IT RESOLVED by the duly convened Town Board of the Town of Rensselaerville, Albany County, New York, that (1) the conveyance of the Parcel to the Greenville Central School District is approved; and (2) the Supervisor is authorized to sign the deed and any other documents necessary to effectuate the conveyance.

By motion made by Robert Bolte, and seconded by Margaret Sedlmeir, the foregoing resolution was adopted by a majority of the members of the Town Board of the Town of Rensselaerville on the 13th day of March 2014 as follows:

Councilwoman Cooke	Yes
Councilman Bolte	Yes
Councilwoman Sedlmeir	Yes
Councilman Wood	Yes
Supervisor Lounsbury	Absent

End Resolution

A motion was made by Councilwoman Sedlmeir to accept the Attorney’s Report; 2nd by Councilman Wood.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

HIGHWAY DEPARTMENT

1. Superintendent Bates explained that up to this point we have experienced four thaw cycles and how incredibly devastating that is to the roads.

2. Oshkosh parts are extremely difficult to find, and hence, our Oshkosh is still awaiting an axle. The other trucks, and specifically the Western Star which the Town took ownership of in June, are running incredibly well despite the amount of work they have been put through.

3. In spite of the shortage of salt, and almost everything else related to plowing snow, the shed is at 90% capacity.

4. Superintendent Bates had a very productive meeting with Middleburgh Central School. A discussion regarding the concerns about road conditions will lead to the addition of the Middleburgh Central School's radio frequency to the Town's trucks.

5. The material bids have been set in motion and will be accepted at the Regular Meeting in April. The Highway Contract will also be submitted for approval at the May meeting.

A motion was made by Councilman Bolte to accept the Highway Superintendent's Report; 2nd by Councilwoman Sedlmeir.

Motion carried; Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

TOWN CLERK

Town Clerk Kraker reported for the month of February as follows:

Town Clerk Department – Total Collected \$582.96

Paid to the Supervisor - \$551.34: the breakdown is as follows:

\$151.38 for Clerk fees

2.50 for Recycling

56.00 for Dog Licenses

104.46 for Building Permits

77.00 for Adoption Fee

10.00 for Zoning

150.00 for Sub-Division (Planning Board)

\$551.34

Fees paid to NYS Department of Agriculture & Markets for spay/neuter program - \$9.00

Fees paid to NYS Department of Conservation for sporting licenses - \$23.62

Water Rents paid to date: \$22,452.86

Sewer Rents paid to date: \$16,503.04 plus \$1.86 in late fees = \$16,504.90

The Town Warrant has been satisfied as of February 5, 2014 and a total of \$500,000.00 has been paid to Albany County Department of Finance thus far. A check has been issued to the Supervisor in the amount of \$1,492.13 for February late fees.

Second Notice reminders have been sent out for all unpaid taxes.

A motion was made by Councilwoman Sedlmeir to accept the Town Clerk's Report; 2nd by Councilman Wood.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR

1. Code Enforcement Officer/Building Inspector Overbaugh announced that he will be beginning the annual round of training and the cost is going to be shared with the Town of Greenville.

2. For the month of February, two permits were issued: one Home Replacement permit and one Small Accessory Building permit.

3. RV renewals have been sent out and the expired permits are being closed in on.

A motion was made by Councilman Bolte to accept the Code Enforcement Officer/Building Inspector's Report; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

ASSESSORS

1. Assessor Tollner reminded all that the Agricultural Assessments are due annually and a copy of Schedule "S" is required. Also, seniors need to put their phone numbers on their applications and provide a photocopy of page one (1) of their 2012 Federal tax return.

2. The Assessor's Office has received their magnetic identification stickers for their cars.

A motion was made by Councilwoman Sedlmeir to accept the Assessor's Report; 2nd by Councilman Wood.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

WATER/SEWER COMMITTEE

Water/Sewer Treatment Officer Story reported that the filter needed to be raked two times recently; 445,000 gallons of water was filtered (an average of 16,000 gallons/day) and 182,000 gallons of sewage was pumped (an average of 6,500 gallons/day); and there were no broken pipes.

A motion was made by Councilman Wood to accept the Water/Sewer Treatment Officer's Report; 2nd by Councilman Bolte.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

REFUSE/RECYCLING

Recycling Coordinator Whitbeck's report for February was read by Deputy Supervisor Cooke as follows:

Green Fiber: 9.57 tons

Rensselaer Iron & Steel: 0

Tires: 0

City of Albany Landfill: 40.37 tons

Sierra Fibers: 2.82 tons

Oil: 3 gallons

A motion was made by Councilwoman Sedlmeir to accept the Recycling Coordinator's report; 2nd by Councilman Bolte.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

CURRENT EVENTS

1. Attorney Fallati spoke to the Marshall and Sterling broker regarding another insurance proposal that came in after the Tuesday Work Meeting. He explained that what was proposed was essentially a pool where you accept joint liability; if one member of the pool defaults or there are numerous claims, the cost is shared by all. The purpose of insurance is to cap your risk, and from a legal perspective, Attorney Fallati felt this proposal was a considerable risk.

2. A Community Retirement Party is scheduled for March 30, 2014 from 1:00-4:00 PM at the Medusa Firehouse to celebrate the retirement of Medusa Postmistress Janice Duncan. The Town would like to present her with an "Appreciation Proclamation".

3. The 2nd Annual Town-Wide picnic is scheduled for June 1, 2014 from 2:00 – 4:00 PM. Councilwoman Sedlmeir reported that all of the individuals she has spoken to so far have agreed to perform the same duties as they volunteered for last year. Superintendent Bates will prepare the garage in case of inclement weather. Councilman Bolte will arrange the ceremony for the Ring of Honor. The Town's three Fire Departments will also be in attendance. The Albany County Sheriff's Mobile Unit and Canine Unit will be set up again as well. The next meeting will be held on March 28, 2014 at 7:00 PM at the Town Hall.

OLD BUSINESS

1. The Special Meeting regarding the Board of Ethics will need to be scheduled when all the Board members and the Supervisor are present.

NEW BUSINESS

A motion was made by Councilman Bolte to advertise for the bids on the port-a-pot rentals for the Rensselaerville, Medusa, and Bayard Elsbree Parks; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

A motion was made by Councilman Bolte to advertise for the bids on the mowing and trimming of the Rensselaerville, Medusa, and Bayard Elsbree Parks; 2nd by Councilman Wood.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

A motion was made by Councilman Bolte to go into Executive Session at 7:52 PM to discuss personnel and possible litigation; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

A motion was made by Councilman Bolte to return from Executive Session at 8:06 PM; 2nd by Councilman Wood.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

A motion was made by Councilwoman Cooke to return Recycling Coordinator Whitbeck to salary; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

ADJOURNMENT

A motion was made by Councilman Bolte to adjourn the meeting at 8:08 PM; 2nd by Councilman Wood.

Motion carried: Ayes (4) Cooke, Bolte, Sedlmeir and Wood; Nays (0)

RESPECTFULLY SUBMITTED;

Victoria H. Kraker
Town Clerk