

**MINUTES
OF
THE TOWN OF RENSSELAERVILLE TOWN BOARD
REGULAR MEETING
FEBRUARY 14, 2014**

The Regular Meeting of the Town Board of the Town of Rensselaerville was held on the 14th day of February, 2014 at 7 o'clock in the evening at the Rensselaerville Town Hall, 87 Barger Road, Medusa, NY. This meeting was originally scheduled for Thursday, February 13th, but was rescheduled for Friday, February 14th due to inclement weather. The meeting was convened by Supervisor Lounsbury and the roll was called with the following results:

PRESENT WERE: Supervisor Valerie Lounsbury
Councilman Robert Bolte
Councilman Gerald Wood
Councilwoman Marion Cooke
Town Clerk Victoria H. Kraker

ABSENT WERE: Councilwoman Margaret Sedlmeir
Town Attorney Tom Fallati

Also present were Building Inspector/Code Enforcement Officer Mark Overbaugh, Assessor Richard Tollner, Water/Sewer Committeeman Doug Story, and three interested citizens.

AUDIENCE COMMENTS

Marie Dermody commended the Town Board on making a wise decision in canceling the meeting on Thursday, February 13th due to the weather conditions and rescheduling for Friday, February 14th.

MINUTES

None

TRANSFERS

A motion was made by Councilwoman Cooke to accept the following transfers: From 'Retirement' A 89010 to 'Unemployment' A89050 in the amount of \$411.96 to cover unemployment claims from 2013; they will be put in with an effective date of 12/31/13;

From 'Equipment' A122OE 22050 to 'Miscellaneous' A122OE 44999 in the amount of \$300.00 to cover training expenses.

2nd by Councilman Bolte.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

ABSTRACTS / VOUCHERS

General Fund	\$ 48,662.85
Highway	34,613.72
Ambulance Fund	15,000.00
Fire Protection Fund	147,500.00
Lighting District	738.07 (Preston Hollow \$345.36; Rensselaerville \$392.71)
Sewer District	27,516.61
Water District	268.84
<u>Trust & Agency Fund</u>	<u>3,334.03</u>
Total:	\$277,634.12

A motion was made by Councilman Bolte to pay all signed vouchers, 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

CORRESPONDENCE

Supervisor Lounsbury read a thank you letter from retired Town Clerk, Kathleen Hallenbeck thanking everyone for the wonderful reception on January 5, 2014.

REPORTS

SUPERVISOR LOUNSBURY

1. The fee schedule has been received from the Schoharie Valley Veterinary Clinic
2. A letter has been received from the Middleburgh Central School District in response to the letter the Town sent them regarding the dangerous road conditions on January 6, 2014.
3. A suggestion was made at the Work Meeting to not only charge \$1.00 per page for outgoing faxes, but also \$1.00 per page for incoming faxes. The Board has reviewed this and is in favor of implementing the additional \$1.00 per page charge for incoming faxes as well.

A motion was made by Councilwoman Cooke to charge \$1.00 for incoming as well as outgoing faxes, 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

4. Supervisor Lounsbury made it definitive that Deputy Clerk, Kathryn Wank cannot attend the Water/Sewer committee meetings as she is paid by the hour from the Town Clerk's budget. Having her attend the evening Water/Sewer meetings would be a cross-over of funds, which is not allowed.

5. Liability and vehicle coverage from Trident will be up for renewal in March. Nolan Pazin with Marshall and Sterling will make a presentation at the March 11th Work Meeting.

6. A reminder of the Special Meeting regarding procedures of the Board of Ethics to be held on February 18, 2014 at 7:00 PM.

7. The audits for Town Justices Miller and Bischoff have been completed and signed.
8. Fire and Ambulance contracts are signed and in place; checks will be issued.
9. A Safety Meeting is scheduled for February 21, 2014 at 10:00 AM.

A motion was made by Councilman Bolte to accept Supervisor Lounsbury's report, 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

TOWN ATTORNEY

None

HIGHWAY DEPARTMENT

None

TOWN CLERK

Town Clerk Kraker reported the following collected and paid out for the month of January 2014:

Town Clerk Department – Total Collected \$446.85

Paid to the Supervisor - \$360.99 the breakdown is as follows:

- \$69.89 for Clerk fees
- \$31.50 for Recycling
- \$174.00 for Dog Licenses
- \$35.60 for Building Permits
- \$50.00 for Zoning

Fees paid to NYS Department of Ag & Markets for spay/neuter program - \$32.00

Fees paid to NYS Department of Conservation for sporting licenses - \$53.86

A total of \$6,424.55 has been collected so far for Sewer Rents.

A motion was made by Councilman Bolte to accept the Town Clerk's report; 2nd by Councilwoman Cooke.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

1. Building Inspector/Code Enforcement Officer Mark Overbaugh presented the Annual Report for 2013 as follows:

- 6 Building Repairs
- 1 Home Replacement
- 4 Permit Renewals
- 7 Solar Permits
- 3 New Homes
- 13 New Accessory Buildings
- 1 Deck
- 2 Home Additions
- 4 Agriculture & Market use Buildings
- 1 Commercial Building
- 2 Septic Permits

Total value of projects \$1,071,053.00
Total cost of permits \$2,698.47
106 Documented inspections
100 Estimated non-documented inspections

2. And also the Monthly Report for January 2014 as follows:

1 Home Replacement for \$25.60 and

1 Building Repair for \$10.00

Total \$35.60

A motion was made by Councilman Wood to accept Building Inspector/Code Enforcement Officer Mark Overbaugh's reports, 2nd by Councilman Bolte.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

ASSESSORS

1. Assessor Tollner announced that after reaching out to the approximately 1180 STAR eligible properties, only about 12 have not responded. Although the Assessors are not responsible for locating and informing residents of their potential STAR eligibility, they have made efforts to do so. In doing so, they have also found several Veterans who have not been receiving their exemptions. Supervisor Lounsbury thanked Mr. Tollner and the Assessor's office for their labors.

2. Real Property Services makes available a list of which wars are eligible for exemptions. Assessor Tollner informed the Board that it is up to the Town Board which wars to include or not include in determining exemptions. He will provide more detailed information for the Board to review.

A motion was made by Councilman Bolte to accept Assessor Tollner's report, 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

WATER/SEWER COMMITTEE

Water/Sewer Treatment Officer Doug Story reported that 564,000 gallons of water was treated for the month of January; averaging 18,200 gallons per day; and 171,000 gallons of sewage was pumped for an average of 5,500 gallons per day.

New York State will have their annual report on water quality near the end of March.

The State is now requiring that all water samples be overnighted which is very costly at approximately \$18.00 every month. Mr. Story is looking into more reasonable measures than the overnight shipping; perhaps sharing the cost with the Town of Westerlo.

With the monthly meeting changed to Wednesdays, Councilwoman Sedlmeir can no longer serve as the liaison due to prior commitments. Supervisor Lounsbury has volunteered to be the liaison.

A motion was made by Councilman Wood to accept the Water/Sewer Treatment Officer's Report, 2nd by Councilman Bolte.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

REFUSE/RECYCLING

Superviosr Lounsbury read Recycling Coordinator Whitbeck’s report for January 2014:

- Green Fiber: 2.23 tons
- Rensselaer Iron & Steel: 0 tons
- Tires: 0
- City of Albany Landfill: 50.03 tons
- Sierra Fibers: 3.44 tons
- Oil: 15 gallons

A motion was made by Councilman Bolte to accept the Recycling Coordinator’s report read by Supervisor Lounsbury; 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

CURRENT EVENTS

Free-will offering breakfasts will be served at the Medusa Fire House from 7:00 to 11:00 AM on the following dates:

February 15th, March 15th, April 19th, September 2nd, October 18th, November 15th, and December 20th, 2014.

OLD BUSINESS

- 1 .Barry Kuhar has informed the Board that he will be going for his certification for the Planning Board.
2. At the Work Meeting in March, there will be an updated report on the status of the newsletter.

NEW BUSINESS

1. The Rensselaerville Fire Company would like to have the following citizens approved for membership:
 - Chris Schiralli
 - John Delia, Jr.
 - Ethan Willsie

A motion was made by Councilman Bolte to approve the three new members, 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

2. Maryanne Overbaugh has been appointed by the Town Board to once again serve on the Board of Ethics. In an effort to have terms expire at the end of December of any given year, this term will run from February 14, 2014 to December 31, 2019.

A motion was made by Councilman Wood to appoint Maryanne Overbaugh to serve on the Board of Ethics for the term of February 14, 2014 through December 31, 2019; 2nd by Councilman Bolte.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

3. The Carey Center Grant Resolution:

**RESOLUTION OF THE
TOWN OF RENSSELAERVILLE
TOWN BOARD**

WHEREAS, the Town of Rensselaerville is applying to the Hudson River Valley Greenway for a grant under the Greenway Communities Grant Program for a project known as the Helderberg Brewshed Farm Brewery Incubator Business Plan Development to be located in the Town or Rensselaerville; and

WHEREAS, the grant application requires the applicant municipality to obtain the approval/endorsement of the governing body of the municipality or municipalities in which the project will be located;

NOW THEREFORE, BE IT RESOLVED by the duly convened Town Board of the Town of Rensselaerville, Albany County, New York , that the Town Board hereby does approve and endorse the application for a grant under the Greenway Communities Grant Program, for a project known as the Helderberg Brewshed Farm Brewery Incubator Business Plan Development and located within this community.

By motion made by Robert Bolte, and seconded by Gerald Wood, the foregoing resolution was adopted by a majority of the members of the Town Board of the Town of Rensselaerville on the 14th day of February, 2014 as follows:

Supervisor Lounsbury	Yes
Councilwoman Cooke	Yes
Councilman Bolte	Yes
Councilman Wood	Yes
Councilwoman Sedlmeir	Absent

END RESOLUTION

AUDIENCE COMMENTS

Mark Overbaugh is interested in knowing at what stage the Carey Center Brewshed is at.

ADJOURNMENT

A motion was made by Councilman Bolte to adjourn the meeting at 7:40 PM; 2nd by Councilwoman Cooke.

Motion carried: Ayes (4) Lounsbury, Bolte, Wood and Cooke; Nays (0)

RESPECTFULLY SUBMITTED;

Victoria H. Kraker
Town Clerk