

**MINUTES
OF
THE TOWN OF RENSSELAERVILLE TOWN BOARD
REGULAR MEETING
APRIL 13, 2017
7:00 PM**

The Regular Meeting of the Town Board of the Town of Rensselaerville was held on the 13th day of April 2017 at 7 o'clock in the evening at the Rensselaerville Town Hall, 87 Barger Road, Medusa, NY. The meeting was convened by Supervisor Valerie Lounsbury and the roll was called with the following results:

PRESENT WERE: Attorney Thomas Fallati
Supervisor Valerie Lounsbury
Councilman John Dolce
Councilwoman Margaret Sedlmeir
Councilman Gerald Wood
Town Clerk Victoria H. Kraker

ABSENT WAS: Councilwoman Marion Cooke

Also present were Highway Superintendent Randy Bates, Recycling Coordinator Jon Whitbeck, and seven interested citizens.

AUDIENCE COMMENTS

None

MINUTES

A motion was made by Councilman Wood to approve the minutes of the March 7, 2017 Work Meeting; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

Town Clerk Kraker noted that the March 9, 2017 Regular Meeting minutes under 'Refuse/Recycling' reads that the report was for the month of *December*, but should have read the month of *February*.

A motion was made by Councilman Dolce to approve the minutes of the March 9, 2017 Regular Meeting, as corrected; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

TRANSFERS

A motion was made by Councilman Wood to approve the following Budget Modifications: From ‘Highway Fund’ 8506 to ‘Truck Reserve’ 7139 in the amount of \$50,000.00 for the purpose of increasing the truck fund; and From ‘Contingency’ A1990E 44999 to ‘Planning Board’ A8020E 44999 in the amount of \$740.00 to cover conference expense.

The motion was seconded by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

ABSTRACTS/VOUCHERS

General Fund	\$95,548.35
Highway Fund	56,427.38
Lighting District	1,374.23
Sewer Fund	125.98
Water Fund	36.27
T&A Fund	6,180.80
Total Abstracts	\$159,693.01

A motion was made by Councilwoman Sedlmeir to pay all signed vouchers and bills; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

CORRESPONDENCE

None

REPORTS

SUPERVISOR

1. Supervisor Lounsbury announced that Adam Caprio held a review of the Emergency Action Plan on March 10th. Also present were representatives from the Department of Environmental Conservation, Albany County, Medusa and Rensselaerville Fire Companies, board members from the Huyck Preserve, Chairman Tom Delp from the Water/Sewer Committee, Phil Pearson Jr. and the Code Enforcement Officer, Mark Overbaugh. The EAP will be submitted to DEC. Supervisor Lounsbury wished to thank Mr. Caprio for all of his work on this project.

2. Supervisor Lounsbury will be attending a meeting with Sheriff Craig Apple and Brian Wood in the not-to-distant future regarding the ambulance services. Supervisor Lounsbury asked the Board members to write down any questions or concerns, which she, in turn, can bring to the meeting.

3. Two representatives from “Kenneth’s Army” were present at the Work Meeting. There will be a motorcycle ride on June 3, 2017 beginning at 9:00 at Thacher Park. Proceeds of the ride will benefit a Scholarship Fund for a Berne-Knox-Westerlo student furthering their education in the field of Social Services.

A motion was made by Councilman Wood to accept the Supervisor’s report; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

ATTORNEY

None at this point

HIGHWAY DEPARTMENT

1. Superintendent Bates reported that the Highway Department has been doing drainage work on Cooley Road and will be placing shale on roads that are in need starting next week.

2. Superintendent Bates would like to attend the Cornell Local Roads Program in June.

A motion was made by Councilman Wood to authorize Superintendent Bates to attend the Cornell Local Roads Program; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

3. At the next meeting in May, Superintendent Bates will present the 2017 Town Highway Agreement.

A motion was made by Councilman Dolce to accept the Highway Superintendent's report; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

TOWN CLERK

1. Town Clerk Kraker reported for the month of March as follows:

Town Clerk Department – Total Collected \$859.34

Paid to the Supervisor - \$825.62 - the breakdown is as follows:

Clerk Fees	\$ 42.28
Recycling	72.50
Dog Licenses	158.00
Building Permits	267.84
Planning	150.00
<u>Zoning</u>	<u>135.00</u>
Total	\$825.62

Fees paid to NYS Department of Agriculture & Markets for the ‘Animal Population Control Program’ aka ‘dog surcharge’: \$29.00

Electronic sweep from the Town Clerk’s checking account for the NYS Department of Environmental Conservation - Sporting licenses: \$4.72

Water Rents collected for the month totaled \$6,680.19 which includes \$12.38 in penalties.

Sewer Rents collected for the month totaled \$1,824.34 which includes \$18.05 in penalties.

A motion was made by Councilwoman Sedlmeir to accept the Town Clerk’s report; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR

1. Code Enforcement Officer/Building Inspector Overbaugh reported one New Home Construction Permit for the month of March.

2. The owners of the barn on Route 354 are still waiting for one more quote regarding the roof.

3. Last year there was discussion over Officer Overbaugh serving as his own clerk. He has created a list of duties that he performs in this regard. He reported that his office has been organized and much has been archived.

4. Officer Overbaugh has been working with Albany County regarding the naming of some roads, specifically, Pine Hill Lane.

A motion was made by Councilman Dolce to accept the Code Enforcement Officer/Building Inspector’s report; 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

ASSESSORS

1. Assessor Kropp reported that the Assessor's Office continues to prepare for the Tentative Roll which is due May 1st.
2. The Assessors have been reviewing properties with building permits as well as updating files with photographs.

A motion was made by Councilwoman Sedlmeir to accept the Assessor's report; 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

WATER/SEWER COMMITTEE

1. Town Clerk Kraker read a written report from the Water/Sewer District as follows:
In March, 352,300 gallons of water was filtered at the Water Plant – a daily average of 9,904 gallons. The Sewer processed 210,600 gallons - a daily average of 6,794 gallons.

The required monthly bacteria tests, as usual, have returned negative for coliform.

Quarterly disinfection by-product test results, tested in February, came back with acceptable limits – below the Maximum Contaminant Level referenced from New York State Subpart 5-1 of the Public Drinking Water Standards and/or National Primary/Secondary Drinking Water Standards.

Councilman Dolce has concerns that the Water and Sewer Districts in Rensselaerville have issues that cannot be discussed because there is no one available at the meetings. He noted that the next item on the agenda was a pay increase for the Deputy Water/Sewer Operator. Councilwoman Sedlmeir and Councilman Wood also feel that there should be a representative from the Water/Sewer District at the Regular Town Board meetings.

A motion was made by Councilman Dolce to require a representative from the Water/Sewer Committee to attend the monthly Town Board meetings so that questions can be asked and concerns can be addressed. The motion was seconded by Councilman Wood.

**Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke*

**Supervisor Lounsbury noted at the Regular Meeting held on June 8, 2017 that she would not have voted in favor of this motion. Though the electronic recording is not clear, the consensus of the Board (except Councilwoman Cooke, who abstains) is to note that Supervisor Lounsbury voted 'nay' in this regard.*

A motion was made by Councilman Dolce to accept the Water/Sewer Committee's written report as given; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

REFUSE/RECYCLING

1. Recycling Coordinator Whitbeck reported the following for the month of March:

- E-Waste: 1.3 tons
- Rensselaer Iron & Steel: 2.9 tons
- City of Albany Landfill: 48.40 tons
- Sierra Fibers: 4.45 tons comingled and 4.17 tons old cardboard container
- Oil: 12 gallons
- Tires: 15

A motion was made by Councilman Dolce to accept the Recycling Coordinator’s report; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

CURRENT EVENTS

1. The Rensselaerville Volunteer Ambulance will be sponsoring a Blood-Drive on Saturday, April 15th from 7:30 am to 12:30pm.
2. May 6th is the Medusa Fest from 9am – 4pm
3. The Rensselaerville Library will hold their Annual Cocktail Party at Stonecrop on May 21st.

NEW BUSINESS

1. At the Work Meeting Supervisor Lounsbury opened and read all bids for the Highway Materials, Mowing, Port-o-Lets, and Stand-by Generator. The following is a breakdown of the winning bidders and the materials and/or services which they will be providing. All bids were accompanied by a Non-Collusive Bidding Certificate.

Carver Sand & Gravel: (per ton unless otherwise noted)

1A Washed – FOB	\$11.60
1A Washed – Delivered to yard	15.60
1A Washed – Delivered to job	16.10
1B Washed – Delivered to yard	12.50
1B washed – Delivered to Job	13.00
1ST Washed – FOB	8.50
1ST Washed – Delivered to yard	12.50
1ST Washed – Delivered to job	13.00
#1 Washed – Delivered to yard	12.65
#1 Washed – Delivered to job	13.15

#2 – Delivered to yard	12.65
#2 – Delivered to job	13.15
#3 – Delivered to yard	12.65
#3 – Delivered to job	13.15
Screenings – Delivered to job	12.00
Crusher Run – Delivered to yard	10.75
Crusher Run – Delivered to job	11.25
Light Stone – Delivered to yard	14.75
Light Stone – Delivered to job	15.25
Medium Stone – FOB	11.75
Medium Stone – Delivered to yard	16.25
Medium Stone – Delivered to job	16.75
ROB Gravel – FOB	4.20/cy
#1 & #2 Mixed – FOB	8.50
#1 & #2 Mixed – Delivered to yard	12.50
#1 & #2 Mixed – Delivered to job	13.00

Cobleskill Stone: (per ton unless otherwise noted)

#1 Washed – FOB	8.60
C’Run In Place w/Paver (600-)	20.10
C’Run In Place w/Paver (600+)	20.10
Type 1 Base – FOB	44.50
Type 1 Base – In Place	53.25
Type 3 Binder – FOB	45.50
Type 3 Binder – In Place	54.25
19MM Binder – FOB	45.50
19MM Binder – In Place	54.25
Type 6 Top – FOB	49.00
Type 6 Top – In Place	57.75
Type 7 Top – FOB	55.00
Winter Mix – FOB	85.00 (tied-Gorman)

Callanan: (per ton unless otherwise noted)

1B Washed – FOB	7.00
#2 – FOB	8.25
#3 – FOB	8.25
Screenings – FOB	5.00
Screening – Delivered to yard	11.00
Crusher Run – FOB	6.70
Light Stone – FOB	10.00
Type 7 Top – In Place	62.75

Gorman Bros.:

Winter Mix – FOB	85.00/ton (tied-Cobleskill)
Grade CMS-2r	1.85/gal
Grade CRS-2p – Delivered to job	1.86/gal
Tack Coat – Delivered to job	4.00/gal
Liquid Calcium – Delivered to job	.90/gal
10T Pneumatic Roller w/Operator	1,250.00 Full Day (tied-Peckham)
Pug Mill	1,500.00 Full Day
Paver Self-Propelled	1,800.00 Full Day

Peckham:

Grade CRS-2 – Delivered to job	1.66/gal
Grade CRS-2p – Delivered to job	1.86/gal
Grade CMS-2 – Delivered to job	1.87/gal
Chip Spreader w/Operator – ½ Day	1,300.00
Chip Spreader w/Operator – Full Day	1,500.00
10T Pneumatic Roller w/Operator – ½ Day	1,150.00
10T Pneumatic Roller w/Operator – Full Day	1,250.00(tied Gorman)
Pavement Reclaimer w/Operator ½ Day	3,825.00
Pavement Reclaimer w/Operator – Full Day	4,680.00
Midland Paver or Equal	2,250.00
Dust oil	3.00/gal

Heldeberg Bluestone & Marble:

Shale, ripped FOB	3.50/ton
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Chemung Supply Corp. & Expanded Supply Products: Pipe prices tied
(per linear foot unless otherwise noted)

4” HDPE Pipe Corrugated – Delivered	.41
6” HDPE Pipe Corrugated – Delivered	1.18
8” HDPE Pipe Corrugated – Delivered	2.35
10” HDPE Pipe Corrugated – Delivered	4.20
12” HDPE Pipe Smooth - Delivered	4.89
15” HDPE Pipe Smooth – Delivered	6.32
18” HDPE Pipe Smooth – Delivered	8.99
24” HDPE Pipe Smooth – Delivered	14.45
30” HDPE Pipe Smooth – Delivered	23.18
36” HDPE Pipe Smooth – Delivered	29.89
42” HDPE Pipe Smooth – Delivered	41.75
48” HDPE Pipe Smooth – Delivered	49.90

Chemung Supply Corp.:

Geotextile Fabric Non-Woven – FOB	.49/sy
Geotextile Fabric Non-Woven – Delivered	.49/sy
Geotextile Fabric Woven – FOB	.45/sy
Geotextile Fabric Woven – Delivered	.45/sy

Main Care:

Unleaded Gas (Reg) – Fixed	1.89/gal
Unleaded Gas (Mid) – Fixed	1.94/gal
Diesel (Low Sulfur) – Fixed	1.94/gal
Diesel/Kerosene (Winter) – Fixed	2.00/gal
No. 2 Heating Oil – Fixed	1.89/gal

Mirabito:

Heating Service Contract	\$245.00/unit
Additional Labor Rate – Regular Time	84.00/unit

Big Top Portable Toilets:

Rensselaerville and Medusa Parks from April 15, 2017 to October 15, 2017:
one standard toilet with one cleaning per week: \$450.14 each

Bayard Elsbree Memorial Park from April 15, 2017 to October 15, 2017:
one standard toilet with one cleaning per week from April 15, 2017 to July 15, 2017; and one
handicap toilet with one cleaning per week from May 15, 2017 to October 15, 2017: \$826.14

MGS Lawn Care & Landscaping, LLC:

Bayard Elsbree Memorial Park:	\$3,100.00
Medusa Park:	650.00
Rensselaerville Park:	1,050.00

A motion was made by Supervisor Lounsbury to award all bids as read; 2nd by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

2. Attorney Fallati read a Resolution regarding the Stand-by Generator as follows:

**RESOLUTION OF THE
TOWN OF RENSSELAERVILLE
TOWN BOARD**

WHEREAS, on April 11, 2017, the Town received bids in response to a Notice to Bidders for the purchase and installation of a stand-by generator (“Notice to Bidders”); and

WHEREAS, as the Town Board has reviewed the bids and determined that it is in the best interests of the Town to re-bid the project, in light of, among other things, the need to modify the bid specifications.

NOW THEREFORE, BE IT RESOLVED by the duly convened Town Board of the Town of Rensselaerville, Albany County, New York, that all of the bids submitted in response to the Notice to Bidders are rejected, and the project will be re-bid.

By motion made by John Dolce, and seconded by Gerald Wood, the foregoing resolution was adopted by a majority of the members of the Town Board of the Town of Rensselaerville on the 13th day of April 2017 as follows:

<u>Town Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent/Abstain</u>
Valerie Lounsbury, Supervisor	X		
Marion Cooke, Councilwoman			Absent
John Dolce, Councilman	X		
Margaret Sedlmeir, Councilwoman	X		
Gerald Wood, Councilman	X		

END RESOLUTION

A motion was made by Supervisor Lounsbury to authorize a Legal Notice be placed to advertise the re-bidding of the Stand-by Generator once the specifications have been modified, noting that bids are to be in the Town Clerk’s Office by 6:45 pm on May 9, 2017 and will be awarded on May 11, 2017. The motion was seconded by Councilman Wood.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

3. Authorization is needed to renew the Town’s subscription to the *Altamont Enterprise*.

A motion was made by Councilman Wood to renew the subscription to the *Altamont Enterprise*; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

4. Authorization is needed for the Town Clerk to place a Legal Notice in the newspaper noting that the Annual Drinking Water Quality Report has been mailed to all District users, has been posted on the Town’s website, and that copies are available at Town Hall.

A motion was made by Councilwoman Sedlmeir to authorize Clerk Kraker to place the Legal Notice in the paper; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

5. Authorization is needed to renew the bulk mailing permit.

A motion was made by Councilwoman Sedlmeir to renew the bulk mailing permit at the cost of \$215.00; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

6. The Deputy Water/Sewer Operator’s pay increase will not be authorized until further notice.

7. The Rensselaerville Volunteer Ambulance will purchase the new A.E.D. for the Town.

8. Thomas Kropp, who was recommended by the Planning Board to be their Alternate Member, needs to be appointed by the Town Board. Mr. Kropp’s term would be 5/1/2017 through 12/31/2023.

A motion was made by Supervisor Lounsbury to appoint Thomas Kropp as the Alternate Planning Board member for the term of 5/1/2017 – 12/31/2023; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

A motion was made by Councilman Wood to enter into Executive Session at 8:02 PM for the purposes of possible litigation and to discuss employee history. The motion was seconded by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

A motion was made by Councilwoman Sedlmeir to return from Executive Session at 9:02 PM; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

ADJOURNMENT

A motion was made by Councilwoman Sedlmeir to adjourn the meeting at 9:07 PM; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Lounsbury, Dolce, Sedlmeir and Wood; Nays (0); Absent (1) Cooke

RESPECTFULLY SUBMITTED;

Victoria H. Kraker

Town Clerk